

Delhi Development Authority
Printing Press, Vikas Sadan, INA
New Delhi – 110023

No. F5 (5) 2018/PP/

06.03.2020

Tender Notice

Sub: Invitation of tender for disposal of various types of 'Obsolete'/ 'Serviceable'/ 'Working'/ 'Unserviceable' Printing Machinery and Allied Equipment of the Printing Press, Delhi Development Authority, Vikas Sadan, INA, New Delhi – 110023

The Officer-in-Charge/Manager, DDA Printing Press for and on behalf of Delhi Development Authority invites sealed tenders by two bid system through two bid system (in two sealed envelopes) for disposal of various types of 'Obsolete'/ 'Un-Serviceable'/ 'Serviceable'/ 'Working' Printing Machinery and Allied Equipment, as detailed below :

Sl. No.	Brief Description of Stores for Sale/Disposal	Basis of Disposal	Last Date for submission of tenders.	Date & time for opening of tender
1.	As per list given at Annexure-III of Tender.	'As is where is' basis.	30.03.2020 by 3.00 P.M.	30.03.2020 at 03.30 P.M.

2. The detailed tender documents as well as reserve price can be seen on DDA's website i.e. 'ddatender@dda.org.in'.

3. The intended Firms/Individuals shall have to submit the tenders in the prescribed format (Annexure – II) in two bid system i.e. one envelope with required documents in support of eligibility criteria, etc. alongwith E.M.D. and another envelop containing the prescribed format (Annexure – II) i.e. the Financial Bid. The tender documents can be downloaded from DDA's website i.e. 'ddatender@dda.org.in'.

4. The eligibility criteria and other Terms & Conditions may be seen in Annexure – I.

5. The intended company/firm/individual can inspect these Machinery and Equipment at Printing Press, Delhi Development Authority, Vikas Sadan, INA, New Delhi – 110023 on any working day upto 27.03.2020 between 11:00 A.M. to 5:00 PM except Saturdays, Sundays and Holidays by contacting Press Manager, DDA Printing Press on his Mobile No. 9968261750.

Sd/x x x x
(Officer-in-Charge)
Press Manager,
Printing Press



Annexure-I

Annexure-I

Scope of Work, Eligibility Criteria and other Terms & Conditions.

1. Scope of Work :

Disposal of various type of 'obsolete' 'serviceable'/working and 'unserviceable' Printing Machinery and Allied Equipment on 'as is where is' basis from the premises of Printing Press, DDA, Vikas Sadan, INA, New Delhi – 110023 as per **Annexure – III.**

2. Eligibility Condition

The following documents are required to be submitted for eligibility, alongwith the tender documents in the envelop No. 1 (Technical Bid):

(a) Self attested undertaking to the effect that the company/firm/individual has not ever been black listed by any Government organization, Govt. Undertaking etc. and no Police/Criminal case registered against the company/firm/individual i.e. bidder for any kind of violation of rules/law. (The company/firm/individual black listed by any of the Govt. Deptt. will not be considered in the Tendering process).

(b) Self attested photo copy of PAN, either in the name of the proprietor/owner/firm/company/individual.

(c) E.M.D. specifying the machines/items for which rates have been quoted, should be submitted alongwith the Technical Bid.

3. Inspection of machines & equipment kept in the Printing Press premises, Vikas Sadan :

(a) The intending tenderers can inspect the machines and equipment in the office of Press Manager, Printing Press Vikas Sadan between 10.00 A.M. to 05.00 P.M. (except Saturday, Sunday and gazetted holidays) upto **27.03.2020** before submitting the tenders.

(b) The tenderers are advised to make their own assessment in respect of Machines & Allied Equipment as well as their weight. The weight given is indicative and not actual. No claim shall be entertained in lieu of difference in weight, if any.

(c) The tenderers should thoroughly satisfy themselves about the nature, specifications, conditions and quality of the materials and working conditions. DDA Printing Press, gives no guarantee or warranty of the materials or its quality and its fitness for any specific purpose or use. It should be clearly understood that no claim/complaint about the quality, specifications, conditions/fitness for use shall be entertained by Delhi Development Authority.

4. Earnest Money Deposit :

The tenderers are required to submit Earnest Money Deposit (EMD) as mentioned at Annexure - III

The EMD must be deposited through bank draft/pay order/banker's cheque or NEFT in favour of DDA Accounts i.e. Accounts.Officer. (Cash) Main A/c No. 37443686706, State Bank of India, Vikas Sadan Branch, New Delhi – 23, IFSC - SBIN0008005. The proof about deposition of EMD (UTR No. etc.) should be submitted with the Technical Bid.

5. Submission/Opening of Tenders :

(a) The Tenderers should submit the tenders in the tender box, kept out side office of Director (Nazarat), "B" Block, Ground Floor, in two bid system i.e. (i) 'Technical' and (ii) 'Financial' Bid. The 'Technical Bid' should contain E.M.D., copy of 'PAN', 'G.S.T'. Registration and a Certificate on Letter Head stating that the company/firm/individual has not been black listed by any Govt./Govt. Agency and no police criminal case has been registered against the company/firm/individual for any kind of violation of Rules/Law. The 'Technical Bid' will be opened in the office of Director (Nazarat) on 30.03.2020 at 3.30 PM by the Committee. The 'Financial Bid' of technically qualified Tenderers will only be opened.

- b) The Tenderers are advised to quote their rates in the prescribed format i.e. as per Annexure – II and as per physical inspection of the Machines/Equipment lying in the Press. **Rates are to be quoted as a whole for Lot-1 & Lot-2 only and in respect of Lot-III, for individual machine.** Part quotation for Lot-I & Lot-2 should not be submitted at all. The H-1 (Highest one) firm will be decided on the basis of quoted rate for (i) Lot No.– I & (ii) Lot No. II separately. For Lot No. III i.e. for rest of the machines on the basis of highest price offered for each item/machine separately, as given in **Annexure – III** of the Tender Notice.

6. Other Terms & Conditions

- a) Tenders submitted without EMD are liable to be rejected summarily. Tenderers are required to quote the rates as per format (Annexure – II).
- b) Materials is to be sold on “**As is where is**” basis.
- c) **Rates are to be quoted against ‘Lots’ only for Lot-1 & Lot-2, in respect of Lot-III for individual machine. Part quotation for Lot-I & Lot-2, if any, will not be accepted and will be summarily rejected.**
- d) Goods and Services Tax (GST), as applicable, on the date of sale order i.e. Invoice will be payable by the purchaser, as per Govt. orders.

7. **Sale Order and Time Allowed :** The contract shall be treated as having been entered into as soon as a letter of sale (order), is issued by the Authority to the successful tenderer. The period of contract shall be 21 days to be reckoned from the date of issue of sale (order) letter. The full payment of contract has to be deposited with DDA by the party before starting the work. The contract shall be deemed to be completed as soon as the area is cleared by the buyer or on completion of the period of contract, as mentioned above, whichever is the earliest. In case the item is not cleaned/cleared within schedule time i.e. 21 days, the material will be disposed off at the risk and cost of tenderer/bidder.

8. Delivery/Removal/loading and transporting of Machines/Equipment:

- a) **Removal of sold items :**The successful tenderers shall lift the entire machinery and equipment as shown in the list/lot awarded to them by deploying their own labour & machines at their own cost from the place where machines are lying i.e. Printing Press premises of DDA within 21 days from the date of issue of work order (including date of issue) or within such time as may be prescribed in the work order.
- b) The buyer is to ensure that the vehicles deputed for taking delivery should report for loading during 10:00 A.M. to 3:00 P.M. in such a manner that requisite time is available for loading and vehicles are released before the closing of the working hours of the office. No loading shall be permitted beyond working hours. No vehicle shall be permitted to be parked inside the office except during the time of loading.
- c) In case, the original buyer wishes to take the delivery of goods purchased, through a representative, he must authorize him by a letter of authority which shall be presented to the office. Such officer may, in his entire discretion, decline to act on any such authority and it shall be in all cases for the buyer to satisfy such officer that the authority is genuine. Delivery by proxy/representative shall be at purchaser’s sole responsibility and no claim shall lie against DDA, on any account whatsoever, if delivery is effected to a wrong person.
- d) The material will have to be removed on “**As is where is**” basis at the buyer’s own cost and expenses. No processing other than dismantling as may be required for convenient transportation will be permitted at the sole discretion of the Delhi Development Authority. The buyer shall not be provided with any manpower or equipment including Dozer, Scrapper, Cranes, Gas, Power, Water or other facilities by the occupier. The buyer has to arrange for any of these at their own cost and they shall take prior permission from DDA for this purpose. While removing one lot/machine, the other machines should not be disturbed/damaged.
- e) No extension of time as stipulated in the condition, will be granted under normal circumstances. However, if the purchaser desires an extension due to unavoidable circumstances in the execution of order, he/she shall apply in writing within a period of five days of the date of such circumstances to Press Manager, DDA and if in his opinion (which shall be final) is satisfied about the reasonableness of the grounds may grant any such extension of time as may be necessary and binding on the purchaser.

- f) The buyer will arrange to remove the material sold to them and clear the site within the stipulated period mentioned in the Work Order. If the items/materials are not lifted off within a period of 21 days from the date of given in the acceptance letter, Competent Authority of DDA may order and resell the items at the buyers risk and cost. The decision of the Delhi Development Authority shall be final. The buyer shall also be liable to pay penal charges at the rate of 1% of cost of tendered amount per day to DDA on the quoted value for the remaining items etc. lying in Printing Press premises uncleaned.
- g) If any time, after the sale order is issued, occupier (DDA) wants to retain any item/items for the purpose of the running plants, the buyer should agree to it and necessary deduction will be made from the sale order value, as per occupier (DDA) assessment which shall be binding on the buyer.
- h) For heavier and longer consignments, if required, buyers may arrange trailers, cutters, cranes etc. with prime-movers through their own resources. DDA shall not be responsible for any delay occurring due to non-availability of above trailer, cutter and prime mover etc.
- i) Officer-in-Charge Printing Press, DDA, Vikas Sadan, INA, New Delhi – 110023 or its authorized representatives shall have the right to stop dismantling and loading of the material, if anyone, feels that the buyer or his representative are not following the instructions given to them or the job is not carried out in accordance with the provisions of contract.
- j) Dismantling/removal of materials on “**pick & choose**” basis shall not be allowed.
- k) Dismantling work, removal and transportation of materials shall be done only during 10:00 AM to 5:00 PM between all working days except Saturdays, Sundays and Gazetted Holidays. Similarly, no man-power will be allowed to stay back after 6:00 P.M.
- l) The buyer shall not be allowed to store the material on the road sides which may block traffic on the road or cause inconveniences to the working of DDA.

9. Forefeiture of EMD

In the event of failure of deposit of the entire amount on account of sale value within 07 days from the date of order. DDA shall have the option to forfeit the Earnest Money Deposit.

10. SAFETY

- a) The buyer shall be responsible to follow safety instructions as per the safety regulations of U.T./Central Govt. and will ensure that no accident or damage to either man or machine inside the Press/Occupier Premises takes place and any loss/accident on this score will be dealt with in accordance with the DDA rules and buyer shall be responsible for the same.
- a) Any loss/damage caused to the property of the Press/Occupier, has to be made good by the buyer as per the assessment of the Committee constituted by DDA management only whose decision shall be final and binding on the buyer.
- c) Gas cutting work to be carried out by the buyer, in course, of dismantling work etc., will be allowed only under expert supervision. Buyer's supervisory personnel will ensure that all safety precautions have been taken care of, including those for prevention of fire in and around the area.
- d) In case of any accidents resulting in the partial or full disablement or death of workers employed on dismantling, the successful purchaser will have to pay necessary compensation under Workmen's Compensation Act.
- e) The purchaser will be governed by the Labourer's Regulations including Workmen's Compensation act in force.

11 General terms and conditions of the Contract:

- a) The time schedule is to be strictly adhered to, since this is time bound work, a serious view will be taken towards delaying removal/disposal of Machinery and Equipment.
- b) The rates should be quoted both in words and figures.
- c) Firms backing out after participating in the tender process shall be liable for black listing and EMD will also be forfeited.

- d) Conditional rates or terms attached with the rates will not be accepted and all such rates will be rejected outrightly.
- e) In case of any dispute, the decision of Vice-Chairman, DDA, Vikas Sadan, INA, New Delhi – 110023 will be treated as final.
- f) The rates should be kept valid for 90 days from the date of opening of the quotation.
- g) The firm will have to strictly follow all the Terms & Conditions mentioned in the Tender notice.
- h) The DDA reserves the right to accept or reject the tender at any time/stage or relax/amend/withdraw any of the terms and conditions contained in the tender documents without assigning any reason thereof. Any enquiry, after submission of the tender shall not be entertained. In case of withdrawal of tender, the EMD will stand forfeited.
- i) The tenders received after the scheduled date and time will not be accepted.
- j) Any differences and disputes arising out of the contract shall be subject to the jurisdiction of courts at Delhi/ New Delhi only and the parties shall refer such dispute for adjudication through arbitration by a sole arbitrator having expertise over the subject matter, as appointed by Vice Chairman, DDA. The arbitration shall be contracted in accordance with the Arbitration and Conciliation Act 1996.
- k) If any difference is found in English and Hindi version of Tender Notice, the English version shall be treated as final.
- l) The validity of tender will be 90 days from the date of opening of Tender.

Signature of the Tenderer
{with Rubber Stamp}

Format of Price Bid**Annexure-II of the Price Bid (BOQ)**

Sl. No.	Description of Work	Rate for the machines to be entered by the bidder (excluding GST in figures)	Rates in words
1.	Lot No. 1 (Sl. No. i to v) (lump sum) total lot (Annexure – III)		
2.	Lot No. II machines at Sl. No. i to vi (lump sum) total Lot (Annexure – III)		
	Lot No. – III Other Machines i.e. rest as per Sl. No. 3 to 11 of machine as per Annexure- III, individual machine price to be quoted.		
3.	DUPLO – 43 S (HCL) Copy Printer purchased from M/s Kendriya Bhandar, which has been supplied on 30.09.2004 and installed in the Press.		
4.	Letter Press Printing Machine, Platen (Chandler) in Size 13” x 19”		
5.	Semi Automatic Cutting Machine Hycut–10 –Hydraulic Guillotine with Air Cushion Table 107 c.m. (42”) complete with all accessories i.e. Infra Red safety device Machine No. 941217. Supplied by M/s Record Machines Pvt. Ltd. on 27.12.1994.		
6.	OFFSET Printing Machine Dominant – 715 A Single Colour Sheetfeed Machine Max Paper Size 485x600 m.m. (19”x26”). Machine No. 715 A – 1898, supplied by M/s J. Mahabeer & Company Ltd, 3620-21, Netaji Subhash Marg, New Delhi - 02		
7.	M.T. Two Colour Sheetfeed Offset Printing Machine Model SOM – 231 with all Standard Accessories and Electrical Equipments with Register Pins on plate Cylinder, Plate Punching Device, Oil Tray under Press with Standard Accessories & Electrical Equipment.		
8.	Stiching Machine ‘Sindu Make’ size 5/8” from M/s N.C.C.F. vide Invoice No. 601287.		
9.	Automatic Numbering Machine (Autoprint Reckoner) (SL No. Fre 01 BC3D09174) with Standard Accessories Inclusion of 5 CAM Rings, 5 Fingers CAMI 5 Cut Rollers & 2 perforating wheel with Holder Rotary, Rotary Straight numbering Box 8 Nos (No. of Digit 7) Rotary Vertical Numbering Box 2 Nos. (No. of Digit 7).		
10.	Automatic Gathering Machine of 12 stations with sticher folder & trimmer (S.F.T.) in size 15” x 20”		
11.	Risograph Digital Duplicating Machine MZ-8700AG with Dual Drum, Compatability with Computer Interface Card.		

- a) **The applicable GST amount will have to be paid by the firm @ applicable at the time of disposal, separately.**
- b) **The H-1 (Highest one) bidder (company/firm/individual) will be decided on the basis of highest quoted rate for the lot No. 1(i.e. Sl. No. i to v) and lot 2 i.e. i to vi separately, for rest of the machines (i.e. Sl. No. 3 to 11) the H-1 will be decided on the basis of bid for individual machine.**
- c) **No cutting/overwriting is allowed on this document. In case of any mismatch/ambiguity between the price bids in figures and words, the amount reflected in words shall be considered final.**

**Signature of proprietor/owner
(with Stamp)**

DELHI DEVELOPMENT AUTHORITY
PRINTING PRESS, INA, VIKAS SADAN, NEW DELHI – 23

LIST OF MACHINERY AND EQUIPMENTS

Sl. No.	Details of machinery and equipment	Quantity and Weight in Kg.	Reserve price (in Rs.)	E.M.D. (in Rs.)
1.	LOT - I			
i)	Cutting Machine 32" width (Semi Manual)	1 (One)/900 Kg. Approx.	39,534/-	10,000/-
ii)	Ruling Machine	1 (One)/300 Kg. Approx		
iii)	Power Driven Stching Machine 1" thickness	1 (One)/200 Kg. Approx		
iv)	Power Line Conditioner	1 (One)/60 Kg. Approx.		
v)	Proofing Machine	1 (One)/15 Kg. Approx.		
2.	LOT - II			
i)	Letter Press Printing Machine, Platen (Chandler) Machine in size 13.5" x 18"	1 (One)/800 Kg. Approx.	25,330/-	7,000/-
ii)	Manual Stitching Machine	1 (One)/60 Kg. Approx.		
iii)	Perforating Machine	1 (One)/50 Kg. Approx.		
iv)	Raising Machine in size 12" width	1 (One)/15 Kg. Approx.		
v)	Shikanja	1 (One)/15 Kg. approx		
vi)	Sua Wali Machine (Manual)	1 (One)/5 Kg. approx		
	LOT - III			
3	DUPLO – 43 S (HCL) Digital Copy Printer	1 (One)/115 Kg.	68,302/-	25% of the reserve price for the individual machines quoted.
4	Letter Press Printing Machine, Platen (Chandler) in Size 13" x 19"	1 (One)/800 Kg. approx	18,400/-	
5	Semi Automatic Cutting Machine Hycut – 10 –Hydraulic Guillotine with Air Cushion Table 107 c.m. (42") complete with all accessories i.e. Infra Red safety device Machine No. 941217 of M/s Record Machine Pvt. Ltd.	1 (One) /2700 Kg.	68,231/-	
6	OFFSET Printing Machine Dominant – 715 A Single Colour Sheetfeed Machine Max Paper Size 485x600 m.m. (19"x26"). Machine No. 715 A – 1898 supplied by M/s J. Mahabeer & Company Ltd.	1 (One) /2350 Kg.	1,62,485/-	
7	H.M.T. Two Colour Sheetfeed Offset Printing Machine Model SOM – 231 will all Standard Accessories and Electrical Equipments with Register Pins on plate Cylinder, Plate Punching Device, Oil Tray under Press with Standard Accessories & Electrical Equipment. Supplied by M/s H.M.T. Ltd.	1(One)/9400 Kg.	8,41,918/-	
8	Stiching Machine 'Sindu Make' size 5/8"	1 (One)/135 Kg. Approx.	16,251/-	
9	Automatic Numbering Machine (Autoprint Reckoner) (SL No. Fre 01 BC3D09174) with Standard Accessories Inclusion of 5CAM Rings, 5 Fingers CAMI 5 Cut Rollers & 2 perforating wheel with Holder Rotary Straight numbering Box 8 Nos (No. of Digit 7) Rotary Vertical Numbering Box 2 Nos. (No. of Digit 7).	1 (One)/900 Kg.	2,51,627/-	
10	Automatic Gathering Machine of 12 stations with sticher folder & trimmer (S.F.T.) in size 15" x 20" (Auto print make)	1 (One)/1700 Kg.	16,78,407/-	
11	Risograph Digital Duplicating Machine MZ-8700AG with Dual Drum, Compatability with Computer Interface Card.	1 (One)/900 Kg. Approx.	2,94,006/-	